



## Andover Academy

## Making Learning Fun

### COMMUNICATION POLICY and Paid Lunches Procedure UPDATE

While we send out very important messages via Procure we will no longer be reading or responding to messages via Procure until the notifications start working for staff/admin. Please send messages via Remind OR email [info@andoveracademy.net](mailto:info@andoveracademy.net). We will also be strictly enforcing our "no lunch order = no lunch dispersed" rule EVEN IF it was paid. Lunch payments MUST be with a corresponding lunch order. A new way to order online will be launched this month. These policy changes will be part of our 22/23 addendums and there will be a truncated version that needs to be signed by all parents next week (week of April 11th).



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### Spring Cleaning

We will be auditing our records and contacting parents for updates. Some of our students are in VPK and have been with us since they were infants, so we want to ensure that our files match with Procure and we have the latest information!

### Important Dates

### EASTER EGG HUNT

Our Easter Egg Hunt will be on Thursday April 14th....more details coming soon!

### Andover Closed

April 15th  
Good Friday

### VPK Orientation

Our VPK Orientation will take place on Tuesday June 7th at 5:30pm

### CODE GREEN???

We will move to a Code Green when airports/airplanes forego their mask mandate. Moving to a Code Green DOES NOT mean we are finished with COVID/masks...it is possible that we go back to a Code Yellow or worse depending on case numbers and the positivity rate in our community.



### Teacher/Parent Conferences

Some of you started with us as we had our first round of parent/teacher conferences and we didn't yet have the chance to establish a baseline with your student. This month and next month we will be identifying these students and coordinating parent/teacher conferences.

### Andover AutoPay

Andover AutoPay (ACH Payments) launched this month—this method of payments is cheaper than Online or Credit Cards. More information on all of our payment options can be found at [www.andoveracademy.net/payments](http://www.andoveracademy.net/payments) and you can email [info@andoveracademy.net](mailto:info@andoveracademy.net) for more information or ask an admin in the office.

