



TUITION AGREEMENT

There is an annual non-refundable registration fee of \$95.00. At the time of registration the first and last week's prepaid tuition will be due. Parents are required to give the school two weeks notice of withdrawal in writing, prior to your last two weeks of attendance. Failure to notify the school will result in the forfeiture of your last week's prepaid tuition.

Tuition is due on the Friday prior to the week of care. If payment is not received by Monday **evening***, there will be a late charge of \$20.00 per day. If the week ends and the tuition is not paid, the child may be withdrawn from the program and a re-registration fee charged if a space is still available. There will be an annual cost of living increase in tuition each August.

Tuition is based on your student's enrollment, NOT the number of days he/she attends. Therefore, full tuition is due even if your student is absent or when school is closed for holidays, weather, emergencies, etc.

During the year, (August to August) Andover Academy allows three (3) weeks for vacation or illness at half the regular weekly tuition. This is for our full time programs only as stated on page 7 under vacation. This enables us to hold your child's enrollment in his/her class while we continue to provide the very best educational program available. These three weeks must be taken in weekly increments Monday-Friday.

Siblings enrolled in our full-time programs are given a 10% discount from the oldest sibling. If a check is returned, there will be a \$45.00 fee charged. We will then require that tuition be paid in cash for a period of three months thereafter.

Parents must inform the office if your child is expected to be out for more than two weeks. Failure to inform us will result in cancellation on your enrollment and a re-registration fee charged if a space is available.

Andover Academy follows the Broward County School Year start date.

*online payments need to be made by 7pm EST on the Monday payment is due or a late fee will be applied. If a student is picked up AFTER 7pm EST a late pickup fee AND a late payment fee will be applied if payment wasn't already submitted. Only a late pickup fee (see p. 7) will be applied if a student is picked up AFTER 6:15pm but BEFORE 7pm.